



Additional Unfunded Accrued Liability (UAL) Payment Request

Complete this form to notify CalPERS of your agency's Additional Discretionary Payment (ADP).

Payments may be made by Electronic Funds Transfer (EFT) through myCalPERS or by wire transfer through the State Treasurer's Office.

- **EFT through myCalPERS:** Email FCSD_public_agency_wires@calpers.ca.gov at least two business days prior to the payment date. A receivable in the amount of the payment will be established. Once notified that the receivable has been established, sign in to myCalPERS and submit payment via EFT.
- **Wire transfer:** Contact FCSD_Cashiers@calpers.ca.gov for banking information. Email FCSD_public_agency_wires@calpers.ca.gov on the day of the payment to ensure timely crediting to the correct rate plan. Any individual wire of \$5 million or more requires 72-hour notice.

Visit [Managing Unfunded Accrued Liability](#) on the CalPERS website for complete payment instructions. If you have additional questions or would like to know how this payment will affect future required payments, contact CalPERS and your actuary will assist you. If the actuary needs to adjust the amortization schedule to reflect the payment and the employer does not indicate a preference, the payment will be applied to the longest remaining positive base.

Please note that in accordance with Internal Revenue Code section 401(a), employer contributions, including ADPs, received by CalPERS and made to the Public Employees' Retirement Fund are irrevocable and may not be returned to the employer.

Employer and Plan Information

Please provide the following information.

CalPERS Employer ID Number		Employer Name
Employer Address		
Authorized Employer Representative Name	Title	Telephone Number
Authorized Employer Representative Signature	Email Address	
Amount of Contribution	Originating Bank	Expected Payment Date
Rate Plan Name	Rate Plan ID	

Please sign and email the completed form to FCSD_public_agency_wires@calpers.ca.gov.